**Minutes of the Meeting of Somerford Keynes Annual Parish Council Meeting 15th May 2023**

**7.30pm - Held at the Village Hall**

Present: Cllr G. Valentine (GV), Cllr M. Keegan (MK) Cllr N.Hunt, ( Mr.J.Whitwell handed over as Chair)

Also present: Clerk K. Josey (KJ), and 3 members of the public

**1.Election of Officers** – Its was agreed that CLlr G.Valentine would chair this meeting and the Annual Parish Meeting, however the Councillors agreed that all decisions on future Chair and roles should be postponed until thr June meeting and more councillors have been elected onto the PC. It was agreed to email out requesting new co-opted councillors by the end of May. Action KJ to send email. PC will then co-opt any applicants as necessary.

**2.Apologies:** -Cllr L. Spivey (LS) Cllr M. McKeown (M.M)

**3.Declaration of interest: GV (LME), NH (Planning App)**

**4.Public Session –** Member of the public No1 highlighted the overgrown hedge alongside the Sculpture Park. This appears to be impeeding traffic vision and also is a danger to pedestrians. The PC confirmed that it had been reported to Highways. Action – KJ will chase Highways. Member of the Public No2 also agreed that the hedge was a danger to pedestrians. Member of the public No3 raised their strong concerns regarding the works at Lake 65 in respect of the footpath and the otter fencing that has been errected, and informed the PC that they have contacted CDC and GCC regarding the matter. The PC agreed to invite the landowner to the June meeting. Action – KJ to contact landowner.

**5.Approval of Minutes** of the meeting held on 3rd April Proposed MK Seconded GV

**6. Clerks Report and Matters Arising.**

**Financial Matters – Approval of Audited Accounts**

* + Approval of Certificate of Exemption - ‘To certify that during the financial year 2022/23, the higher of the authority’s gross income for the year or gross annual expenditure for the year did not exceed £25,000’.
	+ Approval of Certificate of Exemption – proposed dates for publication of Certificate of Exemption 15 June 2023– 24 July 2023
	+ Approval of Annual Governance Statement
	+ Approval of Annual Accounting Statement
	+ Approval of Annual Internal Audit Report
	+ Approval of Receipts and Payments Summary

Accounts were approved by all councilors and proposed MK Seconded GV

KJ also informed the PC of the CIL monies which have been received this financial year April 2023 as these are a substantial amount £44,897 – and confirmed that the AGAR and accounts will be posted on the website.

**6.Planning Items**

Updates on outstanding planning applications

None

Details of new planning applications

Licensing Application Consultation **C/23/00433/PRMA** – Letter submitted to CDC regarding concerns of noise pollution by previous Chair

**23/0013/CWS73M** - Variation of condition 2(Cessation of Use) relating to planning consent 16/0075/CWMAJM dated 09/10/2017. PC unable to view on line – KJ to contact GCC

**Location:** Shorncote Quarry, Ewen Road, South Cerney, Cirencester, Gloucestershire, GL7 6DE

**23/0015/CWS73M** - Variation of condition 2(Commencement) and 6(Highways) relating to planning consent 15/0095/CWMAJM dated 19/04/2018.

**Location:** Shorncote Concrete Batching Plant , Shorncote Quarry Complex, Ewen Road, South Cerney, Cirencester, Gloucestershire, GL7 6DE PC unable to view on line – KJ to contact GCC

**LME**

**23/01059/FUL** -Variation of condition 2 (Approved Plans) of permission Ref.21/02705/FUL - The erection of 17 detached holiday units within Minety Lake South West (also referred to as Barberry Lake); the erection of three detached holiday units within Lakeshore Reserve West; amendments to the water's edge of Minety Lake South West; ancillary buildings, provision for new landscaping and revised ecological areas, visitor parking and vehicular access at Minety Lake Lower Mill Estate - no objection

**23/01295/FUL** - External decking extension and addition of air conditioning at 18

Minety Lake Lower Mill Estate Somerford Keynes Cirencester Gloucestershire – no objection

**7. Village Lake**

**Report from Mike Wilding April**

A moth trap kit was purchased and assembled. This has been trialled and works well, and sessions to identify what moths we have at the Lake, will start in June, when the weather gets warmer. Also some water plants have been added to the floating island, with access by paddle board.Some black corrugated sheets have also been placed around the Lake as areas for snakes, lizards etc ..to warm up under.

Planning was also carried out for the Coronation Monday volunteering day.

**8.** **Correspondence.**

KJ confirmed that the bridge damage at BSK15 has been repaired, and the footbridge by Kennel bungalow has also been repaired. The PC thank the landowner for this. There has also been a repair carried out to the trip hazard on the footbridge by Kemble Mill and again the PC is grateful for the swift response to their concerns.

It was reported that the Coronation celebrations were a success and the day went well.

The report of Water being pumped from Kemble Mill was reported to the Environment Agency, however no response was received. The pumping has now ceased.

**9**. **Financial Matters** –Clerk Salary £254.60, Clerk extra hours £140.03, Coronation donation £74.76, £50.00 internal audit, £44.70 APM wine/snacks, £74.40 Coronation donation.

**10. Any other business for discussion, not requiring a decision, subject to the Chairman’s approval.**

It was agreed that the next PC meeting would be held on 12th June in order to have a full complement of Councillors. KJ also informed the PC that she will be on holiday form 1st July – 14th July and will not be available.

The meeting closed at 8.45 pm

**Date of next meeting: Monday 12th June 7.30pm**

**The Annual Parish Meeting will be held on the evening of Friday 19th May at 7.00 pm in the village hall**